



September 2020

COVID VISITOR POLICY

All visitors to Southampton Freight Services Limited are requested to follow the below guidelines:

- Face masks/ Face coverings to be worn upon entering the building, and kept on throughout the visit
 - Hand sanitisation upon entering and leaving the facility – we have hand sanitisers at all entrance and exit points
 - Access is via the warehouse doors (unit G) and not the main office, unless specifically required
- Social distancing rules (absolute minimum 1m) to be respected at all times for the safety of visitors and our staff
 - No access to the main office area unless absolutely necessary
 - Toilet facilities are available, provided the above are adhered to
 - No provision of hot drinks
 - Minimal time to be spent in the building

IF YOU ARE FEELING UNWELL OR SHOWING ANY [SYMPTOMS](#) ACCORDING TO THE NHS GUIDELINES, YOU MUST INFORM US IMMEDIATELY

Our Covid-19 policy is available on our website

<https://www.sotonfreight.co.uk/covid-19/covid-19-policy>