



CUSTOMS
UPDATE 2022
CHIEF TO CDS

WHAT IS HAPPENING?

Customs declarations in Great Britain have been handled by a computer system called CHIEF (Customs Handling of Import and Export Freight) for nearly 30 years.

The government via HMRC is introducing a new system called CDS to ensure reliability in the future. This will be done in two stages:

Key Dates

- After 30th September 2022 Import declarations are scheduled to close in CHIEF
- After 31st March 2023 export declarations are scheduled to close on CHIEF and the National Exports System (NES).

Importer & Exporter Actions to take now.

Southampton Freight Services has been preparing thoroughly for this change including the introduction of a new computer software system, but there are several actions traders must take too:

- Step One - You must have an EORI number
- Step Two - You must have access to Government Gateway
- Step Three - Get Access to CDS via Government Gateway
- Step Four - Authorise Southampton Freight Services to complete customs Declarations on your behalf & deferment account if applicable.

Step One. Get an EORI if you do not have one. Go to [Get an EORI number](#)

The screenshot shows the GOV.UK website page for 'Get an EORI number'. The page is titled 'Get an EORI number' and includes a breadcrumb trail: 'Home > Business and self-employed > Exporting and doing business abroad'. Below the title is a 'Contents' section with links to 'Who needs an EORI', 'Check which EORI number you need', 'If you move goods to or from Northern Ireland', 'Apply for an EORI number', and 'Get help or report a change of circumstances'. The main section is 'Apply for an EORI number', which includes a sub-section 'Apply for an EORI number that starts with GB'. This sub-section explains that to apply for an Economic Operators Registration and Identification number (EORI number), you need: Unique Taxpayer Reference (UTR) - find your UTR if you do not know it; business start date and Standard Industrial Classification (SIC) code - these are in the Companies House register; Government Gateway user ID and password; VAT number and effective date of registration (if you're VAT registered) - these are on your VAT registration certificate; and National Insurance number - if you're an individual or a sole trader. A note states that if your business is not based in the UK, you do not need a UTR, a SIC code or a National Insurance number. At the bottom, it says 'If you do not already have a Government Gateway user ID, you'll be able to create one when you apply.' and features a green 'Start now >' button. The right sidebar contains a list of related links such as 'Part...', 'Get...', 'Impo...', 'Rel...', 'Che...', 'Che...', 'Mov...', 'Nor...', 'Coll...', 'Auto...', 'Aerc...', 'Con...', 'Con...', 'Che...', and '+12'.

GOV.UK

Home > Business and self-employed > Exporting and doing business abroad

Get an EORI number

Contents

- [Who needs an EORI](#)
- [Check which EORI number you need](#)
- [If you move goods to or from Northern Ireland](#)
- [Apply for an EORI number](#)
- [Get help or report a change of circumstances](#)

Apply for an EORI number

Apply for an EORI number that starts with GB

To apply for an Economic Operators Registration and Identification number (EORI number) you need your:

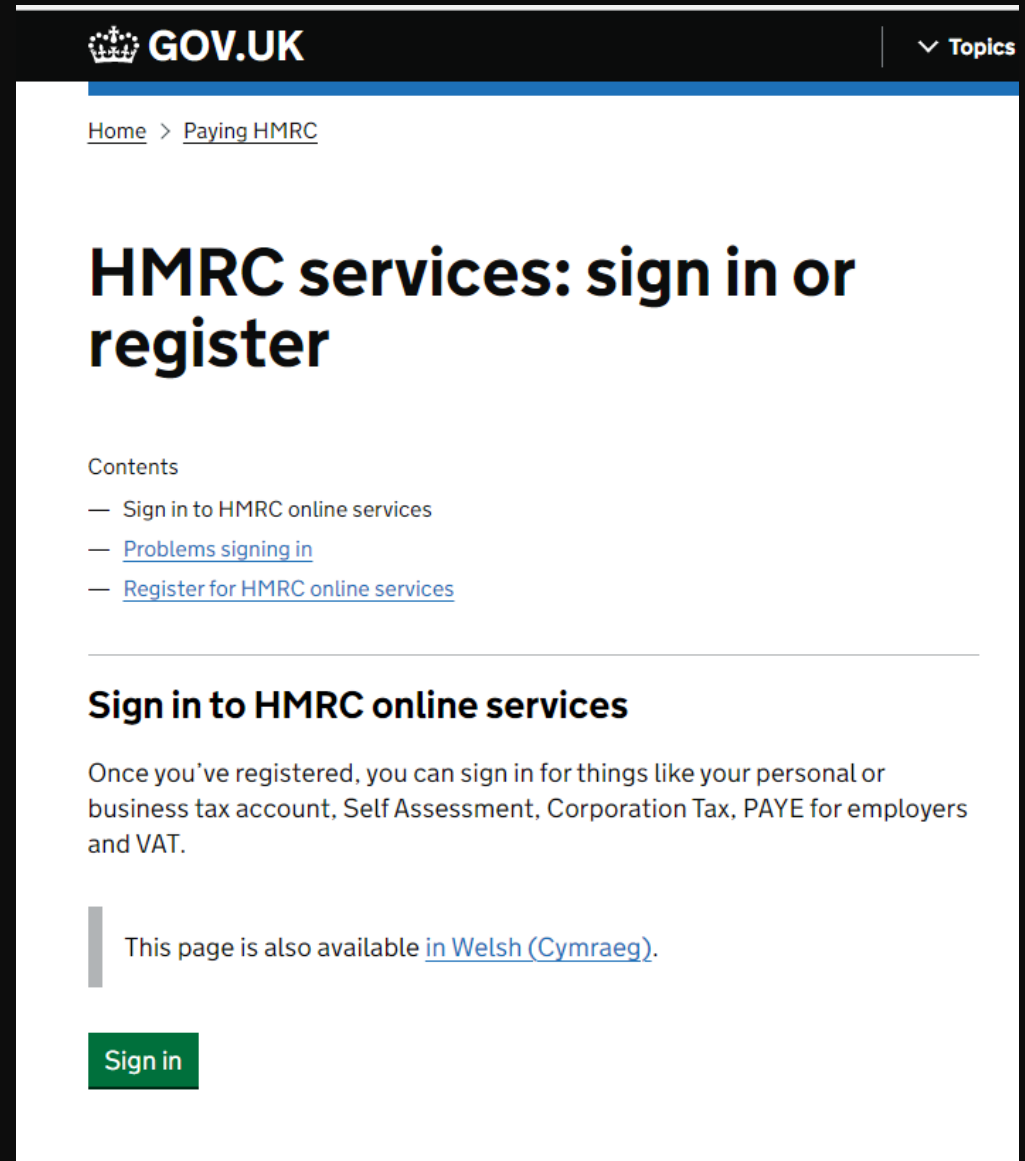
- Unique Taxpayer Reference (UTR) - [find your UTR](#) if you do not know it
- business start date and Standard Industrial Classification (SIC) code - these are in the [Companies House register](#)
- Government Gateway user ID and password
- VAT number and effective date of registration (if you're VAT registered) - these are on your VAT registration certificate
- National Insurance number - if you're an individual or a sole trader

If your business is not based in the UK, you do not need a Unique Taxpayer Reference (UTR), a Standard Industrial Classification (SIC) code or a National Insurance number.

If you do not already have a Government Gateway user ID, you'll be able to create one when you apply.

[Start now >](#)

Step Two. Get Access
to Government
Gateway if you do
not already. [Sign In](#)
[Or Register](#)



The screenshot shows the GOV.UK website page for HMRC services. At the top, there is a navigation bar with the GOV.UK logo and a 'Topics' dropdown menu. Below the navigation bar, there is a breadcrumb trail: 'Home > Paying HMRC'. The main heading is 'HMRC services: sign in or register'. Underneath, there is a 'Contents' section with three links: 'Sign in to HMRC online services', 'Problems signing in', and 'Register for HMRC online services'. A horizontal line separates this from the 'Sign in to HMRC online services' section. The text in this section explains that once registered, users can sign in for various services like personal or business tax accounts, Self Assessment, Corporation Tax, PAYE, and VAT. At the bottom of this section, there is a note that the page is also available in Welsh (Cymraeg). A green 'Sign in' button is located at the bottom of the page.

GOV.UK Topics

[Home](#) > [Paying HMRC](#)

HMRC services: sign in or register

Contents

- [Sign in to HMRC online services](#)
- [Problems signing in](#)
- [Register for HMRC online services](#)

Sign in to HMRC online services

Once you've registered, you can sign in for things like your personal or business tax account, Self Assessment, Corporation Tax, PAYE for employers and VAT.

This page is also available [in Welsh \(Cymraeg\)](#).

[Sign in](#)

Step Three.
Subscribe to the
Customs
Declaration Service
(CDS). [Subscribe](#)

The screenshot shows the GOV.UK website interface. At the top left is the GOV.UK logo. To the right is a 'Topics' dropdown menu. Below the header is a breadcrumb trail: 'Home > Import, export and customs for businesses'. The main heading is 'Guidance' followed by 'Subscribe to the Customs Declaration Service'. Below this is a sub-heading: 'How to subscribe or check if you have access to the Customs Declaration Service.' The page is attributed to 'HM Revenue & Customs', published on 10 December 2020, and last updated on 11 May 2021. There is a 'Get emails about this page' button with a bell icon. A 'Contents' section lists three items: 'How to Subscribe', 'After you've subscribed', and 'Help and Support'. At the bottom left is a 'Print this page' button with a printer icon. On the right side, there is a 'Related links' section with several partially visible links: 'Set up account Service', 'Customs available', and 'Get c state'.

GOV.UK

Topics

Home > [Import, export and customs for businesses](#)

Guidance

Subscribe to the Customs Declaration Service

How to subscribe or check if you have access to the Customs Declaration Service.

From: [HM Revenue & Customs](#)
Published 10 December 2020
Last updated 11 May 2021 — [See all updates](#)

[Get emails about this page](#)

Contents

- [How to Subscribe](#)
- [After you've subscribed](#)
- [Help and Support](#)

[Print this page](#)

Related links

- [Set up account Service](#)
- [Customs available](#)
- [Get c state](#)

Click Subscribe now and sign into Government Gateway. Follow the instructions and you will receive an email once subscribed.

How to subscribe

You'll need the Government Gateway user ID and password that you use for:

- your business or organisation
- yourself, if you're applying as an individual

If you do not have a user ID, you can create one when you start.

You cannot use an agent Government Gateway user ID.

You'll need to tell us:

- your [Economic Operator Registration and Identification \(EORI\)](#) number that starts with GB
- Unique Taxpayer Reference (UTR) — [find your UTR](#) if you do not know it
- the address for your business that we hold on our customs records
- National Insurance number (if you're an individual or sole trader)
- the date you started your business

Your EORI number and Customs Declaration Service accounts will be linked to your Government Gateway. You cannot apply for more than one EORI number using your Government Gateway account.

[Subscribe now >](#)

Sign in using Government Gateway

Government Gateway user ID

This could be up to 12 characters.

Password

[Sign in](#)

Step Four. Authorise
Southampton Freight Services
to act on your behalf/ to use
your deferment account.

Authorise

[< Back](#)

Manage your account authorities

You have not given anyone permission to use any of your accounts yet. You can add authority for someone to use your duty deferment, general guarantee or cash accounts.

Authorities you add here will only be valid for use on the Customs Declaration Service (CDS).

[Add an authority](#)

Help and support

If you are having issues, phone 0300 200 3701.

Open 8am to 6pm, Monday to Friday (closed bank holidays).

[Is this page not working properly? \(opens in new tab\)](#)

Enter our EORI which is GB974826864000. Then on the next screen Tick Cash Account or Duty Deferment Account as applicable.

What is the EORI number of the company or person you want to give authority to?

It starts with GB followed by 12 digits. For example, GB345834921000.

Continue

OTHER INFORMATION

- This information is as accurate as we can make it but maybe subject to change so we shall endeavour to update you.
- There is more information on CDS online <https://www.gov.uk/government/collections/customs-declaration-service>
- Also, the letter from HMRC being sent to traders can be found on: https://www.gov.uk/government/news/220000-businesses-urged-to-move-onto-new-single-customs-platform?utm_source=email&utm_medium=email&utm_campaign=BusinessSupport29June22
- For any other questions on this change please do not hesitate to contact us on sales@sotonfreight.co.uk



LOCAL KNOWLEDGE • GLOBAL SCALE